



Joint Task Force National Capital Region Medical INSTRUCTION

NUMBER 1025.03
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J-7

SUBJECT: Provision of Electronic Library Services

Reference: JTF CAPMED-D 5107.01, "Education, Training and Research Decision Making Committee Charter," March 24, 2010

1. PURPOSE. This Instruction, in accordance with the authority in the Reference, establishes policy and provides guidance for the provision of electronic library services at the Walter Reed National Military Medical Center (WRNMMC) and the Fort Belvoir Community Hospital (FBCH).

2. APPLICABILITY. This Instruction:

a. Applies to JTF CapMed and all Joint Medical Treatment Facilities (MTFs) and Centers in the National Capital Region (i.e., FBCH, WRNMMC, and the Joint Pathology Center).

b. Does not apply to personnel assigned to other facilities in the Joint Operations Area.

3. DEFINITIONS

a. Joint MTF or Center Libraries. The biomedical libraries located at WRNMMC and FBCH.

b. Service Virtual Libraries. Electronic library resources purchased by the Air Force, Army, and Navy Medical Services and provided to members of those Services through Service portals such as the Air Force Portal, Army Knowledge Online, Defense Knowledge Online, or Navy Knowledge Online.

c. Uniformed Services University of the Health Sciences (USU) Learning Resource Center (LRC). The library at USU that provides access to a number of computerized literature search databases.

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d. National Capital Consortium. Administrative organization at the USU that provides oversight and support for Graduate Medical Education Programs in the National Capital Region.

4. POLICY. It is JTF CapMed policy that:

a. Those WRNMMC and FBCH faculty and trainee personnel who currently have access to the USU LRC will have access continued while stationed at the Joint MTFs or Centers. New staff, when granted faculty appointment, will also have access to the USU LRC while stationed at the Joint MTFs or Centers.

b. Service Virtual Library will continue to be fully provided to those who already have access. Virtual Service Library access will be determined as necessary upon hire for new staff.

c. Joint MTF or Center Libraries will offer locally purchased subscriptions to electronic resources that supplement what is offered in paragraphs 4.a. and 4.b.

5. RESPONSIBILITIES

a. USU LRC Staff. The USU LRC staff shall coordinate with the USU Department Chairs and the National Capital Consortium to ensure that those faculty and trainees currently assigned to WRNMMC and FBCH are provided access to USU LRC resources.

b. Joint MTF or Center Library Staff. The Joint MTF or Center Library staff shall coordinate and manage licensure agreements and monitor electronic resource use along with Service Virtual Library staff.

c. JTF CapMed J-8 and Joint MTF and Center Resource Managers. JTF CapMed J8 and Joint MTF and Center Resource Managers. The JTF CapMed J8 and Joint MTF and Center Resource Managers shall coordinate payment for library resources.

6. RELEASABILITY. UNLIMITED. This Instruction is approved for public release and is available on the Internet from the JTF CapMed Web Site at: www.capmed.mil.

7. EFFECTIVE DATE. This Instruction is effective immediately.



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By the direction of the Commander