

**Army Benefits Center-Civilian (ABC-C)
Date of Retirement (DOR) Change or Withdrawal**

ABC-C, 301 Marshall Avenue, Ft. Riley, KS 66442-5004, Fax Number (785) 239-6228, or DSN 856-6228.

I, _____ (printed name of employee), am requesting a DOR change or withdrawal (circle one). The following information is provided for processing:

Current Date of Retirement: _____

New Date of Retirement: _____

I am aware that by changing my DOR or withdrawing my retirement application, I could experience a pay problem, leave payout, and issues with my Common Access Card (CAC).

If I am withdrawing my retirement application, I understand that my retirement package, with the exception of any beneficiary forms, will be destroyed. Any beneficiary forms will be filed in my Official Personnel Folder (OPF).

Signature of Employee

Daytime Phone Number

Date

Your request cannot be processed if any of the above information is not provided.